(On the letter head of the Union)

**Annex II**

**Letter of Undertaking**

 Date:

Group Head

Cooperative Services

National Dairy Development Board

Anand – 388001 (Gujarat)

**Sub: Undertaking for implementation of the project under the scheme “New National Biogas and Organic Manure Programme”**

Dear Sir,

With regard to the proposal for implementation of NNBOMP submitted by us vide our letter no. \_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_, we hereby undertake as follows:

1. We undertake to make all the efforts to ensure timely implementation of the project and to achieve the physical and financial targets.
2. We certify that all the aspects of the Project will be in strict conformity with all standards and requirements and as per the approved specifications provided by MNRE in its guidelines dated 30 May 2018.
3. We will seek reimbursement of the Central Financial Assistance (CFA) for bio-gas plants under NNBOMP only after successful installation and commissioning of the plant. In the meantime, we will ensure financial resources to carry out the approved activities under the project.
4. We agree to submit the progress report and Utilisation Certificate for the project within stipulated time.
5. We agree that NDDB reserves the right to appoint independent concurrent auditors for the review of the Project as deemed fit.
6. We shall furnish to NDDB such information with regard to project as required by NDDB or any agency appointed by NDDB from time to time.
7. We agree to allow NDDB or any agency appointed by NDDB to carry out physical verification of project accounts, project assets and any other related documents.
8. We agree to continue to work in close co-ordination with the beneficiaries to ensure the domestic bio-gas plants installed under project remain in successful operation beyond the project period.
9. We agree that NDDB would have the right to stipulate any other condition or call for additional documentation, as it may think necessary or expedient in such event.
10. We undertake to ensure Direct Benefit Transfer (DBT) of the CFA approved under NNBOMP directly into bank accounts seeded with Aadhar number of beneficiaries’ only after completion and commissioning of biogas plants.
11. We undertake to ensure geo-tagging of the biogas plant in two phases, (i) once the project site is ready for the plant construction / installation work and (ii) again when the biogas plant is finally commissioned.
12. We undertake to ensure that each biogas plant shall be provided an unique ID number with pre-determined identification mark and date, month and year of commissioning and code for Village, District and Block / Taluka along with name of NDDB.
13. We undertake to record the unique ID numbers in the physical permanent master register to be maintained by the milk union.
14. We undertake to ensure 100% physical verification of biogas plants and provide reports to NDDB as and when required.

Yours faithfully,

for \_\_\_\_\_\_\_\_\_ District Cooperative

Milk Producers’ Union Limited

Managing Director / General Manager / Chief Executive Officer